



Call In Overview and Scrutiny Committee

Thursday, 9 December 2010 at 7.30 pm
Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Castle (Chair)
Mrs Bacchus
Denselow
Kabir
Lorber
Mashari
Mistry
BM Patel

first alternates

Councillors:

Clues
Van Kalwala
Beckman
Long
Matthews
McLennan
Adeyeye
HB Patel

Second alternates

Councillors:

Brown
Sheth
Hossain
Chohan
Allie
Aden
Al-Ebadi
Colwill

For further information contact: Toby Howes, Senior Democratic Services Officer
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The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item **Page**

1 Declarations of personal and prejudicial interests

Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on the agenda.

2 Deputations (if any)

3 Call-ins of Executive decisions from the meeting of the Executive held on Monday, 15 November 2010

Decisions made by the Executive on 15 November 2010 in respect of the following reports were called-in for consideration by the Call-In Overview and Scrutiny Committee in accordance with Standing Orders 6(b) and 18.

- a) Disposal of former allotment site adjacent to 19 Elms Gardens, Sudbury, and establishment of new replacement allotment site at Gladstone Park Gardens 1 - 10

The reasons for the call-in are:-

- To consider concerns over an inconsistent policy regarding green space across the borough, review the differences between Coniston Gardens and Elms Gardens in terms of the nature of requests from local residents.
- To consider concerns regarding why no review undertaken to determine whether the site was still required for decanting of Barham Park Estate and to what extent.
- To consider further why the alternative allotment site at Vale Farm was not considered suitable but a site in Gladstone Park was considered acceptable.
- Review implications of selling off green space in an area of public open space deficiencies as stated in report, even if not used for affordable housing.
- Consider over development of site and possibility of sensible split between part development and part retention as green space.
- Consider why Notting Hill Housing Trust did not pursue the Harrow Road petrol station site available a long time ago.

The Executive report is attached. The Lead Member and Lead Officer are invited to the meeting to respond to Members' questions.

b) Libraries Transformation Project

11 - 18

The reasons for the call-in are:-

- To discuss and explore the further implications of closing 6 libraries and the impact on related services such as Children's Centres.
- To consider the implications for schools and education.
- In the case of Barham Park Library consider implications for the Park and its Green Flag status.
- Consider implications on young people of loss of local study place and request members of the Youth Parliament to comment on this.
- In the case of Neasden library consider the implications of the loss of learning space.
- In the case of Cricklewood and Kensal Rise libraries consider the implications of the covenants and alternative uses of the libraries.
- In the case of Tokyngton library to consider the pedestrian access to the new Civic Centre library from the Monks Park area.
- To consider and receive full information on the size, cost of space, fitting out, opening hours and staffing costs of the proposed Civic Centre library.

The Executive report is attached. The Lead Member and Lead Officer are invited to attend the meeting to respond to Members' questions.

c) Authority to agree recommendations from the London Councils to manage projected overspend on the Taxicard Scheme 19 - 34

The reasons for the call-in are:-

- To initiate discussion to standardise the scheme across boroughs.
- To consider further the impact of the scheme on users in the absence of an Equality Impact Assessment.

The Executive report is attached. The Lead Member and Lead Officer are invited to the meeting to respond to Members' questions.

4 The Executive list of decisions for the meeting that took place on Monday, 15 November 2010 35 - 46

The list of decisions from the meeting that took place on Monday, 15 November 2010 is attached for information.

5 Date of next meeting


The next meeting of the Call-In Overview and Scrutiny Committee is scheduled to take place on Wednesday, 5 January 2011 at 7.30 pm in the event of there being any call-ins of decisions made by the Executive on 13 December 2010.

6 Any other urgent business

Notice of items raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near the Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge

 <p>The logo of Brent Council, featuring a central coat of arms with a shield, a crown, and two lions, surrounded by the words 'BRENT' at the top and 'COUNCIL' at the bottom in a circular arrangement.</p>	<p>Executive 15 November 2010</p> <p>Report from the Director of Regeneration and Major Projects and the Director of Housing and Community Care</p>
<p>Ward affected: Sudbury</p>	
<p>Disposal of former allotment site adjacent to 19 Elms Gardens, Sudbury, and establishment of new replacement allotment site at Gladstone Park Gardens, Dollis Hill</p>	

1.0 SUMMARY

- 1.1 This report seeks authority to dispose of a former allotment site for residential development to support the redevelopment of the Barham Park Estate and to the consequent creation of a new replacement allotment site.
- 1.2 This report acknowledges a petition received from residents living near the site, which raises a number of concerns and which objects to the sale of land for housing. This report addresses those concerns.

2.0 RECOMMENDATIONS

- 2.1 That the Executive agree to the disposal of the freehold interest of land at Elms Gardens, Sudbury to Notting Hill Housing Trust (NHHT) as development land to initially provide decant accommodation for Barham Park Estate residents.
- 2.2 That the Executive agree to the creation of a new replacement allotment site at Gladstone Park, Dollis Hill subject to the appropriate legal procedures as set out in the body of this report being properly undertaken.
- 2.3 That Members authorise the Director of Children and Families to commence and comply with the procedure as set out in section 122(2A) of the Local Government Act 1972 to agree that the education land used as open space at Gladstone Park is no longer required for the purpose for which it is currently held and to appropriate the land for statutory allotment purposes. In addition to this, to consider any objections made to the appropriation, and unless there are objections received which in his opinion are significant, to implement the appropriation. If such objections are received then a further report will be brought back to the Executive for consideration.

- 2.4 That officers are instructed to ensure that the development adequately addresses the concern of local residents and that further meetings are held with the resident's group in order to consult on any development proposals.
- 2.5 That the Executive note the purchase price payable by NHHT will be dependent upon the level of grant available and may not match best value if the site were disposed in the open market. If this proves to be the case the Executive is able to utilise the "Well-Being" Powers under the General Consent (England) 2003 to dispose of the land at less than best consideration in return for more affordable housing.
- 2.7 In any event, as the SOS consent given in relation to the disposal and further mentioned paragraph 3.3 below is based on the sale price not being lower than current valuation, if the disposal is less than best consideration then the consent of the SOS will be required and it is recommended the final decision on the disposal price be delegated to the Directors of Regeneration and Major Projects and Housing and Community Care.
- 2.8 In the event that the disposal to NHHT for the specific purpose of assisting with the redevelopment of Barham Park Estate does not proceed, that the site be disposed on the open market, subject to the same requirement for consultation with local residents and the development of an alternative scheme which addresses the concerns of local residents.

3.0 DETAIL

- 3.1 The site, as shown on the plan attached to this report, totals 4290 sq m of land. It was formerly utilised as allotments and has now become overgrown and is fenced off and unused. The site has been derelict for over ten years, and it is understood there is no waiting list for this specific site although there is a waiting list of 78 total applications for the three sites currently within the Sudbury Area.
- 3.2 During the previous Administration the then Executive agreed at their meeting on 26 May 2009 to approve the proposal to the de-designation and re-use of the former Elms Gardens Allotment site and for the disposal of this site to provide decant accommodation for the Barham Park Estate redevelopment. Thus as a consequence officers were to work with the Notting Hill Housing Trust (NHHT) to secure an appropriate development, subject to de-designation being supported by the Secretary of State.
- 3.3 In accordance with the requirement set out in section 8 of the Allotments Act 1925 (details of which are set out in paragraph 5.1 below), the Council obtained Secretary of State consent on 8 May 2009 to dispose of the former allotments for residential purposes. The Secretary of State's consent was given subject to the condition that such disposal to be at a price not lower than current valuation on condition that no development shall take place at the Elms Gardens Allotment site until alternative allotment facilities at the new Parkside Allotment site, Gladstone Park London NW2 as described in the letter of the 16 March 2009 from Brent Council to the Government Office for the West Midlands have been provided and are ready for use. A plan of the Parkside Allotment site is also appended to this report.
- 3.4 The Council's Parks Service has identified a suitable alternative site within Gladstone Park which is estimated could be converted into an access friendly, modern allotment site for circa £250,000. This is the site referred to as the Parkside

Allotment site mentioned in paragraph 3.3 above. This site was identified as being suitable as it is considered that there is good demand for allotments in this part of the borough and it is capable of providing good allotments for hire.

- 3.5 It should be noted that as the proposed site is held as education land, the change of use to statutory allotment land will require planning permission. It is also possible that the Council will need to forward fund this work and effectively be reimbursed from the proceeds of sale.
- 3.6 The new site will be designed and managed to facilitate use by target groups and also enable close partnership working with for example NW2 residents association, Cricklewood Homeless and local schools. The site will enable Parks to bring back into use a currently overgrown, disused site and it will have proper access, unisex disabled toilets, good site security and will increase footfall on the site thereby reducing risk of anti-social behaviour. A further sum may be required to compensate for the loss of the site locally through the improvement of nearby public open space. This may be an imposed planning condition and although the sum has not yet been confirmed it is likely to also be required to be forward funded.
- 3.7 NHHT has prepared plans to construct 27 units - preference is all rent. The scheme proposed is for 15 flats and 12 houses. It should be noted that the relatively low density of the scheme reflects the low accessibility to public transport and takes into account the location of the site and its immediate surroundings. A provisional sum of £1.4 m was negotiated for the site before the current financial cuts to Government's capital funding programme.
- 3.8 A purchase price at £1.4m was based on NHHT receiving a grant of £135,000 per unit. It is not clear what level of grant would be given at the present time. However, initial discussions with the HCA suggest that a grant rate of £135,000 per unit is unlikely to be achieved in light of the limited amount of social housing grant funding that is currently available. If this level of grant per unit cannot be achieved then NHHT would need to sell some of the houses to cover their scheme development costs. Without grant NHHT have stated that each unit will have a Net Present Value (NPV) for social rent of £80,000 and a cost to build of £100,000, therefore there will be no land value if the 100% affordable rent scheme is to be developed.

Scheme impact for Barham Park residents

- 3.9 The development proposals include an elderly housing scheme comprising 15 flats (7 x 1 bed 2 person and 8 x 2 bed 3 person) and 12 family houses (10 x 3 bed 5 person and 2 x 4 bed 7 person).
- 3.10 The traffic and transportation issues relating to the width of the road have been discussed with planners and they are content that development traffic could be accommodated. The parking provision is at a ratio of 0.7 as a reduced need is anticipated due to the inclusion of the residential scheme for elderly people.
- 3.11 In term of amenity provision, the houses will all have their own private gardens and the elderly residential scheme will include communal amenity space.
- 3.12 The scheme proposals reflect the housing typology required to meet the housing needs of elderly people and larger families who need to be decanted from the Barham Park estate. NHHT's approach is to design a policy compliant scheme

which makes efficient use of the site and will help to meet the Council's decanting timetable to complete Phase 3 of the regeneration of the Barham Park estate.

- 3.13 The additional benefits of linking the scheme to Barham Park is that the new development will be built to match the requirements of existing residents of the Sudbury area – which is in keeping with the Council's aspirations of enabling residents to stay in their area of choice. Many of the existing residents of Barham Park have been living in the area for over 20 years and have built up their local connections – through schools, doctors surgeries, shopping patterns and some also work locally.
- 3.14 There is also the possibility of accommodating very active but elderly residents who wish to be co-located with their neighbours. This scheme provides that opportunity of having a settled community for residents of Barham Park.
- 3.15 The sale would be conditional upon planning consent for the development of Elms Park Allotment Site and also for the change of use of the replacement land at Gladstone Park to a statutory allotments site being granted and the replacement allotments being provided and being ready for use

Planning Issues

- 3.16 The council's new Core Strategy protects open space of local value from development (Policy CP18). Although the allotment site does not have a great value in its current state it is adjacent to an area of public open space deficiency and could potentially fulfil an open space role. The Core Strategy also seeks to meet Brent's significant housing needs and accepts that, while housing should not generally be built on Greenfield land, in a small number of cases this is acceptable where this can be justified.
- 3.17 The justification for development of this Greenfield site is that it provides important decant space for the Barham estate to secure its regeneration or that it secures financial support for the council to move forward the redevelopment of the very poor quality Barham estate. The current site has limited open space value (being dis-used for some years) and this is being compensated for by more useful allotment space on a site (Gladstone Park) where it has proven difficult to meet demand. So on balance there would appear to be exceptional circumstances to justify the development of this Greenfield site. This would be a matter for the council's Planning Committee to weigh in the balance if a planning application is submitted for this site.
- 3.18 Because the former allotment site lies in an area of public open space deficiency, it is likely that the Planning Committee would seek some local open space redress, as well as the alternative allotment provision. In the past this has normally meant a sum to improve local public open space. This for example could be a contribution to improve nearby open space such as Maybank open space. This should be reflected in the financial implications.

Brent Council's Allotment Service

- 3.19 Brent Council Allotment Service has over the past nine [2001] years undergone a transformation. Consultation undertaken as part of Brent Council's Parks Service Best Value review identified the Allotments Service as a non-service with little steer from the council, neglectful in terms of managing allotment assets and whose general

management was seen as poor at best. Overall occupancy on Brent sites was approximately 63%

- 3.20 As part of the Parks Service Best Value fundamental review Allotment Holders were asked what they would like to see in terms of improvements to the Borough's Allotment Service. They responded that they wanted the following:
- A dedicated full time Allotments Officer
 - Improved site security
 - Toilets
 - Improved supplies and services
 - Signage
 - An Allotments Forum.
- 3.21 As a direct result Parks staff worked with 'Allottees' to develop a Job Description and person specification for a new post of Full Time Allotments Officer. This was agreed and an appointment was made in June 2002. The first role of the Allotments Officer was to facilitate and initiate the Brent Allotments Forum [BAF], which is now well established, well represented and meets on a regular basis.
- 3.22 Through its contact with the BAF, Brent Parks identified a capital programme works and undertook significant improvements across the Borough in conjunction with the BAF to upgrade and improve our Allotment sites. This has included improvements to 22 out of 23 of the Borough's sites. This includes 5 new site toilets, secure fencing on all sites, signage at all sites, revamped utilities infrastructure [water supply and drainage].
- 3.23 The Elms Gardens site was identified as being difficult to manage and there was difficulty in providing interest in this site due in the main to poor services and access. The site fell into a poor state and eventually a decision was made to dispose of the site and try and invest any monies raised in an area of the Borough with a high demand for allotments and no or limited existing provision.
- 3.24 Gladstone Park was identified as suitable replacement site as an area of the park was part of the Education Service property portfolio and was not in use, it was therefore decided that as this was equivalent in size to Elms Gardens and there was a recognised deficiency in allotments in this area that this would be a suitable site. In summary therefore there is good evidence to support
- The Council's commitment to allotment gardening
 - That it is not trying to dispose or reduce its allotment site holdings or responsibilities
 - There has been constant and regular investment in our allotments
 - That full consultation with BAF has been ongoing and that Elms Gardens has been regularly discussed by them
 - That the allotment service has been well advertised
- 3.25 In addition to this an annual survey of allotment holders is undertaken and the 'Allottees' tell us that it is now a 'Very Good Service' and that allotment management in Brent is 'Very Good'. Occupancy is currently 99% and there are waiting list on all

our sites, advertising in the Brent Magazine on a regular basis has been advantageous and influential in promoting the Brent Allotment Service

- 3.26 This year one of our Allotment Holders came third in the all London Allotments Competition winning a Bronze Certificate and this was judged as part of the London In Bloom competition

Petition

- 3.27 A petition has been received with 117 named individuals living mainly on Elm Court and Elm Park Avenue and Elm Gardens objecting to the possible sale of the land for housing and raising a number of concerns.
- 3.28 These concerns primarily fall into two distinct categories. The first concerns the proposed development. It is considered these concerns are premature as no scheme has yet been presented to Planners. Once a scheme is presented the residents will have an opportunity to raise concerns through the statutory consultation process. The other main concern is in regard to safety and disruption to existing residents. A public meeting was held last month when these issues were aired and a number of other matters were similarly raised regarding the consultation process. These matters are being investigated further by officers.

4.0 FINANCIAL IMPLICATIONS

- 4.1 A receipt of £1,400,000 could be received from the sale although it is noted that this could be substantially reduced depending upon whether NHHT could receive grant funding from the Homes and Communities Agency (HCA) or whether the tenure mix required by the Council could be achieved for the purposes of the decanting of Barham Park. The Council will need to decide between the potentially conflicting priority of obtaining a capital receipt and supporting the decant of and subsequent regeneration of Barham Park Estate. As a minimum the Council must achieve a consideration which pays for the alternative provision and associated costs.
- 4.2 Expenditure on new allotments will be in the order of £250,000 and a sum to improve local open space will need to be considered.
- 4.3 It maybe necessary to forward fund the new allotments as it is envisaged that exchange of contracts would be made with a deposit being paid and a condition of the contract will be completion once the new allotments are finished

5.0 LEGAL IMPLICATIONS

- 5.1 Section 8 of the Allotments Act 1925 says that where a local authority has purchased or appropriated land for use as allotments the local authority shall not sell, appropriate, use, or dispose of the land for any purpose other than use for allotments without the consent of the Minister of Agriculture, Fisheries and Food, and such consent may be given unconditionally or subject to such conditions as the Minister thinks fit, but shall not be given unless the Minister is satisfied that adequate provision will be made for allotment holders displaced by the action of the local authority or that such provision is unnecessary or not reasonably practicable.
- 5.2 The proposed site mentioned in paragraph 3.3 above which is to be converted to an allotment is held as education land but as it forms part of Gladstone Park is public open space.

- 5.3 Accordingly in order to now use the proposed site as an allotment, it is necessary to appropriate the proposed site to statutory allotment land. The procedure to follow in order to bring this about is set out in section 122 of the Local Government Act 1972 (the LGA 1972). Under section 122(2A) of the LGA 1972, the Council cannot appropriate any land consisting of or forming part of open space to another function unless before appropriating the land, they cause notice of their intention to do so, specifying the land in question, to be advertised in two consecutive weeks in a newspaper circulating in the area in which the land is situated and consider any objections to the proposed appropriation which may be made. The Executive is asked to authorise officers to undertake this procedure and to proceed with the appropriation unless significant objections are received (in which case a further report shall be brought to the Executive).
- 5.4 Under the General Disposal Consent (England) 2003, a local authority may dispose of land at less than best consideration where the local authority considers that the disposal will help it to secure the promotion or improvement of the economic, social and environmental well-being of its area. Where applicable the local authority should also have regard to its community strategy. However the disposal at less than best consideration is subject to the condition that the undervalue does not exceed £2,000,000 (two million pounds). The General Disposal Consent (England) 2003 makes additional reference to the fiduciary duty upon local, authorities to act in the best interest of Council taxpayers when making decisions on behalf of the Council ('fiduciary duty') whether to dispose of land at less than best consideration in accordance with the General Consent .

6.0 DIVERSITY IMPLICATIONS

- 6.1 The proposal to construct residential units on this site to assist with the decant and redevelopment of Barham Park Estate will bring forward a scheme to demolish inadequate social housing and replace them with modern units. This will benefit current and future council and social housing tenants.
- 6.2 The replacement of the currently disused allotment site will provide a new, purpose designed allotment in Brent which currently has a waiting list of 1,088 applicants.

7.0 STAFFING/ACCOMMODATION IMPLICATIONS

- 7.1 None

8.0 BACKGROUND PAPERS

Contact Officers:

James Young,
Deputy Head of Property and Asset Management

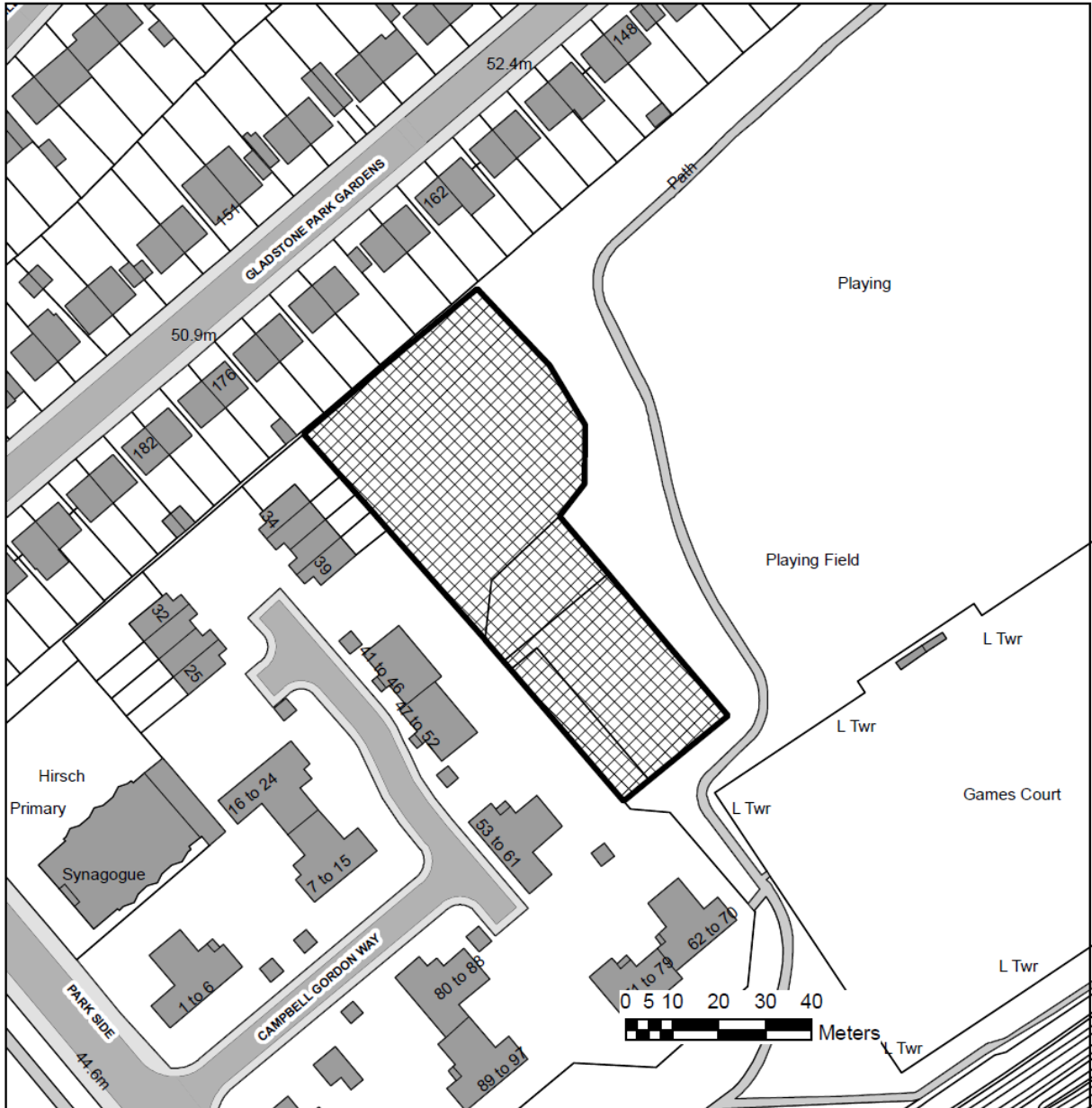
Robert Johnson, Project Director (Regeneration)
Housing and Community Care

MARTIN CHEESEMAN
Director of Housing and Community Care

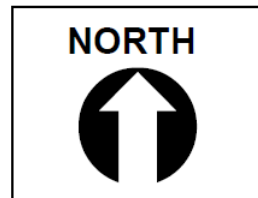
ANDREW DONALD
Director of Regeneration and Major
Projects

EXECUTIVE COMMITTEE

Reprovision of Allotments at Gladstone Park Gardens, Dollis Hill.



Premises shown edged and cross hatched black.
Plan for information purposes only.




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date	REV	revision/author/checked
drawn	TK	project
checked	CS	ELMS COURT
scale	1:500	BARCHAM PARK
date	NOV 08	PROPOSED SITE LAYOUT PLAN
PFP Architects © 10 Watney Street London EC1A 9HP T: 020 7653 1201 F: 020 7653 1201 kmp@pfparchitects.co.uk		
purpose of issue		COMMENT
drawing no		AA01231/3/04
rev		



	<p style="text-align: center;">Executive 15 November 2010</p> <p style="text-align: center;">Report from the Director of Environment and Neighbourhoods</p>
<p style="text-align: right;">Wards Affected: ALL</p>	
<p>Libraries Transformation Project</p>	

Appendix 3 is not for publication

1.0 Summary

1.1 The Libraries Transformation Project is a One Council project to improve the quality of library provision in Brent, while contributing to the Council's need to meet efficiency targets in response to reductions in funding. The number of library buildings in the borough will be reduced, enabling resources to be concentrated on the best located libraries. An enhanced core library offer for residents will be established that provides value for money and reflects the needs of all customers. Online and digital services will be expanded to widen access and comparable services will be provided to those who are unable to visit a library. Libraries will be co-located with council services and local agencies to provide community hubs with cultural activity. In order to do this the project will deliver:

- Modern, multi functional, library buildings
- A realignment of resources to achieve both improvements and efficiencies
- A clear definition of what residents can expect from their library service, wherever they live, based on an assessment of user needs
- A review of digital provision and online services in libraries
- Staff training to equip a multi skilled workforce
- Savings to the Council in the region of £1 million

1.2 This report recommends a public consultation on the future of Brent's library service.

2.0 Recommendations

- 2.1 That Members note the proposals of the Libraries Transformation Project at 3.3
- 2.2 That Members approve public consultation on the proposals
- 2.3 That Members agree the submission of a further report to the Executive in April 2011, setting out the consultation results and final recommendations on the future of the library service.

3.0 Detail

3.1 Brent's Library Service today:

Brent Libraries provides a public library service from twelve library buildings across Brent and a home visit service for people who are unable to visit a library. The service also deposits outreach collections in adult homes, nurseries and community centres. Services on offer to customers include:

- Books, e-books, CDs, DVDs and downloads for loan in a range of formats and languages including all the latest bestsellers
- Information services including access to council services through Brent Contact points
- 24 hour online access to library catalogue, account management and information sources
- Free public internet and Wi-Fi in every library
- An ICT learning centre at Willesden Green
- Skills for Life and ESOL support classes
- School visit programmes and homework clubs
- A year round programme of events and activities, including cultural celebrations, reading promotions, Summer Reading Scheme, reading groups, Family Learning sessions, ICT for older people, health advice sessions,
- Study space
- Art exhibitions, displays and workshops

The service currently costs just under £6 million per year in revenue budget: £3,000,000 of that budget consists of staffing costs whilst only £550,000 is spent on books: 9% of the total budget. *Appendix 2* sets out a table of cost per library visit at each library building

Brent has 12 library buildings, some within short walking distance of each other. Half are badly located and in need of substantial updating. Town centre library refurbishments at Kingsbury and Harlesden have been extremely popular with residents and have seen usage rise by over 50%. The shared service approach with council partners in multi functional library buildings, such as shared premises with OSS and BACES enables improvement and increases usage. Efficiencies are being achieved through use of technology and shared services/procurement with other London boroughs.

Summary of drivers for change

- Economic situation and impending public sector spending cuts
- 12 library buildings not sustainable: need to concentrate resources on successful ones
- Only 9% of budget spent on books
- Argument proved that location and quality of buildings affect usage
- Limited capital available to improve library buildings
- Logic of libraries linking to emerging localities
- Huge opportunities for landmark facilities at Civic Centre and Willesden Green
- Shared service approach already successful (Kingsbury, Harlesden)
- Opportunities to share services with neighbouring boroughs

3.2 Library Strategy 2008-2012

Brent Council's Library Strategy 2008-2012 was adopted by the Executive in January 2008. Officers had initially recommended that the borough would be better served by fewer but better resourced libraries and that some libraries should be closed to achieve this. However, Members were not willing to reduce the number of libraries and, instead, agreed to provide additional revenue to keep twelve library buildings open. Progress against the objectives of the current Library Strategy has been very good. *Appendix 1* shows a list of achievements to date. However, there are a number of new issues and opportunities that have arisen since the strategy was agreed that meant a revision of the strategy was appropriate. These include

- The council's improvement and efficiency programme which aims to improve significantly the way we deliver services to our residents and the need to make efficiency savings of at least £90m across the Council.
- The new organisational vision for Brent Council, including the proposed five localities, where libraries have a major role to play as gateways to council services and community hubs.
- Brent's new Civic Centre will include a new 'central' library for the borough; the Library Strategy recognised that a review of libraries would be needed once the site and size of the new library had been agreed.
- Plans are being developed for Willesden Green Library Centre as a cultural hub and council service centre for the south of the borough.
- It is possible that a third pool for the borough will be built in Kingsbury, providing an opportunity for co-locating a library.
- The London Libraries Change Programme, linked to the Capital Ambition funded cultural improvement programme, has highlighted a number of opportunities for shared services and potential efficiencies across London.

3.3 Proposals

The new strategy will address the following:

1. Rationalisation of resources by closing six library buildings that are poorly located and have low usage: Barham Park, Cricklewood, Neasden, Tokyngton, Kensal Rise and Preston.
2. A commitment to ensuring that residents have high quality library facilities in accessible locations.
3. A review of staffing and development of a staff training programme to ensure that staff are equipped to meet customer needs.
4. The development of a clear offer to residents of what they can expect from their library service, regardless of where they live, in terms of the loan of books and other items, downloads, e-books and online services, accessibility and community engagement.
5. A review of back office processes and development of proposals to share functions with other London boroughs.
6. The development of a strategy to ensure that, where libraries are proposed for closure, residents are offered alternatives to regular activities where possible. The strategy will also address the issue of partner organisations who deliver services in libraries scheduled for closure.
7. The development of a clear approach to voluntary organisations who wish to present a robust business case for running library services in vacant buildings (subject to agreement of building owners and at no cost to the Council).

3.4 Consultation

The public consultation will run from November 29th 2010 until March 4th 2011. There will be a series of public meetings to specifically address the Libraries Transformation project and it will also be presented the Area Consultative Forums. There will be an online survey available throughout the period. Consultation with libraries staff will run concurrently.

4.0 Financial Implications

- 4.1 The project is likely to deliver revenue savings to Brent Council in the region of £1million.
- 4.2 Capital receipts will be dependant on disposal of redundant buildings, some of which have restrictive covenants. The table below sets out latest market value of the five buildings, which is subject to change.

Library	Revenue cost (2009/10)	Building market value	Issues to consider
Neasden	238,000	0	Leased until 2022
Barham Park	179,740	313,890	Trust
Tokyngton	189,990	694,848	
Kensal Rise	186,100	772,034	Covenant
Preston	176,000	640,524	
Cricklewood	183,700	724,765	Covenant

- 4.3 Five of these buildings are in need of substantial repair and the estimated costs over the next 20 years are as follows, according to the latest asset management surveys:

Neasden	192,000
Barham Park	90,000
Tokyngton	160,000
Kensal Rise	488,000
Preston	93,000
Cricklewood	151,000
Total	1,174,000

5.0 Legal Implications

- 5.1 Library authorities have a statutory duty under section 7 of the Public Libraries and Museums Act, 1964, to provide a “comprehensive and efficient library service for all persons desiring to make use thereof”. The Public Library Service Standards effectively articulate the nature of the “comprehensive and efficient”

service required of the Council and make clear its responsibilities under the Act. The Secretary of State for Culture, Media and Sport has extensive default powers under section 10 of the Act, exercisable where there has been a complaint or where she has reason to believe that a library authority may be failing to carry out its duties.

- 5.2 It is crucial that the Council consults the public since their views need to feed into decisions on the future shape of library services in the borough. Staff will also be consulted as any plans will affect them too. It may be necessary to carry out statutory consultation with unions and others and further advice can be provided on this. In conducting the staff consultation, it will be made clear what the possible implications will be for staff. Any implications will be reported to Members enabling them to make a fully informed final decision.

6.0 Diversity Implications

- 6.1 A full Equalities Impact Assessment is being carried out and will be included in the final report to Executive once consultation has taken place.

7.0 Staffing/Accommodation Implications

- 7.1 A reduction in the number of library sites will necessitate a review of staffing across the service, which will be carried out in accordance with the Council's Managing Change policy. Staff and trade unions will be fully consulted.

Background Papers

Library Strategy 2008-2012

List of Appendices

Appendix 1 - Achievements against the Library Strategy 2008-2012

Appendix 2 - Cost per visit comparison

Appendix 3 Not for Publication

Contact Officers

Sue Mckenzie
Head of Libraries, Arts and Heritage

Sue Harper
Director of Environment and Neighbourhood Services

Appendix 1

Progress against Library Strategy 2008-2012

Library Strategy Recommendation Jan 2008	Progress
Increase libraries revenue budget by £300,000 from 2008/09.	Additional revenue achieved from April 2008
Capital investment in modernisation of libraries, starting with Kingsbury Library, Harlesden Library, Neasden Library and the Town Hall Library.	<p>Kingsbury Library Plus opened April 2008 Neasden Library Plus opened 2009 Harlesden Library Plus opened March 2010</p> <p>Plan for new Civic Centre include a library that will replace the current Town Hall Library.</p> <p>All Brent libraries will have self service technology by 2011</p> <p>Willesden Green Library - plans for cultural/customer service centre being developed.</p>
Increased partnership and shared services	<p>Shared services/buildings developed with BACES (two sites), OSS (three sites) and Children's Centres (1 site)</p> <p>Brent key partners in London Libraries Change Programme</p>
Cessation of Mobile Library service from April 2008	Achieved 2008
Review of Home Visit Service	Alternative options being considered, including option to share delivery with other boroughs.
Improve opening hours from Autumn 2008 following public consultation	Opening hours standardised and increased by 12 hours since September 2008
Review of structures and working practices by 2008 to ensure a responsive, fully equipped service for the 21 st Century.	Restructure agreed and implemented in 2009 with savings of £250k.
Introduce marketing programme with dedicated marketing officer post by April 2008.	It has not been possible to identify budget for a dedicated marketing post. A marketing programme is in place with support from Central Communications.

Appendix 2

Libraries performance v cost 2009/10

Library	Visits per year	Cost per visit (£)
Willesden Green	499,070	0.90
Ealing Road	261,000	1.20
Harlesden	200,000 (est)	1.60
Kingsbury	205,000	1.80
Town Hall	166,955	2.50
Neasden	117,604	2.30
Kilburn	103,027	2.40
Preston	95,591	2.40
Barham Park	62,507	2.90
Cricklewood	48,786	3.70
Tokington	46,990	3.90
Kensal Rise	45,755	4.00



Executive
15 November 2010

Report from the Director of Housing and Community Care

Wards Affected:
ALL

Authority to agree recommendations from the London Councils to manage projected overspend on the Taxicard Scheme

1.0 Summary

- 1.1 This report requests that the Executive delegates authority to the Director of Housing and Community Care to agree to the proposals recommended and presented by the London Councils to the Transport and Environment Committee (TEC) on 14th October 2010 to address the cost pressures within the taxicard scheme and pull the spend back in line with the budget for 2010/11.

2.0 Recommendations

- 2.1 The Executive notes the recommended budget control measures that have been drawn up by the London Councils and presented to the TEC as detailed in section 3.6.3. of this report.
- 2.2 The Executive to delegate the authority to the Director of Housing and Community Care to agree to the recommended budget control measures with the London Councils to pull the spend back in line with the budget for 2010/11.

3.0 Background – Taxicard Scheme

- 3.1. The Taxicard Scheme was set up to allow London residents with a mobility impairment that prevents them from using buses or trains to travel in the contractors' licensed radio taxis – black cabs or Private Hire Vehicles at subsidised rates.

3.2. Eligibility Criteria

Meeting
Date

Version no.1
Date 29.10.10

- Resident within one of the participating London Boroughs
- The individual must be unable or virtually unable to use busses or trains due to severe sight impairment or blind, or have a permanent disability which seriously impairs their ability to walk. This is assessed based on either the applicant being in receipt of High Rate Mobility Component of DLA which is an automatic qualifying benefit for the scheme or the individual's GP confirming in their opinion the individual is unable/virtually unable to use public transport.

3.3. Scheme Administration:

The scheme is managed on behalf of the participating London Boroughs by the London Councils with funding from TfL and the Mayor. Residents submit their applications to their Local Authority for checking of eligibility and if eligible the forms are forwarded to London Councils for the cards to be issued.

3.4. Taxicard Fares and Subsidies:

- £1.50 cost to the individual taxi card member per trip for a fare up to £11.80 during the day, £12.80 evenings and weekends or £14.20 at night. The subsidised portion of the fare is then charged against the participating borough.
- Double swiping: Two subsidised fares can be used together on one trip allowing the individual to pay £3.00 for a fare up to the sum of £23.60. This is reported to be popular in the boroughs that allow the practice
- Additional trips: The scheme to date has permitted boroughs to allocate additional trips to members allocations, the cost for which has been borne across the participating boroughs

3.5. Level of Service Provision within Brent:

- Current number of Taxicard members in the borough = 4,228 as of April 2010
- Number of Brent residents actively using their taxicards = 1,598 as of April 2010
- Each Brent taxicard member has an allowance of 104 trips per year in monthly allocations of 8 trips (Note: for a journey to and from a destination uses 2 trips)
- The facility to roll over trips not used in one to the next month was added for Brent taxicard members in 2010.
- Double swiping – the facility to use 2 trips on one long journey is available
- Additional trips have been allocated at the discretion of Social Care Managers over the years to individual Brent taxicard members.

3.6 Current Situation:

3.6.1 The Taxicard trips budget for 2010/11 is £19.2m, consisting of £13.04 from TfL and £6.16m from the boroughs. The year on year trip increase for the scheme as a whole from April – July 2010 is 16.4%. If this trend were to continue for the rest of the financial year, this would project 2.02m trips being undertaken by taxicard members across London. This equates to a spend of around £20.62m and a projected overspend of £1.42m for the scheme as a whole.

3.6.2 In Brent it had been noted in July 2010 that there has been a steady increase in the number of applications and activity rates amongst Brent taxicard members. Statistics on member numbers and activity rates in April 2010 indicated a 32.43% increase when compared with April 2009. Within the CSDP Team that administers the taxicard applications, it has been noted that there has essentially been a year on year rise in the number of applications:

April 07-08 =507 applications

April 08 -09 = 743 applications

April 09 -10 = 666 applications

April 10 – August 2010 = 400 applications with a forecast total of 850 for the year

3.6.3 London Councils in response to the increasing take up and use of taxicards prepared a report which was presented to the TEC on 14th October 2010. The report recommendations to the boroughs on measures to be implemented to bring the budget in line and to manage the projected overspend for 2010/11 as of 15th November 2010 are as follows:

- To increase the minimum customer contribution to £2.50 (£2.00 and £3.00 for LB Newham Saver and Standard trips)
- To reduce the maximum subsidy by £1.00 per trip (£5.00 for LB Newham Standard trips)
- To end double swiping. If individual boroughs wish to continue the practice they should fund the trips.
- That boroughs fund their own additional Taxicard trips

The report required that the TEC noted that the individual boroughs would need to formally agree to the proposals before London Council's could implement them; noted the financial impact on those boroughs that do not agree to the proposals; agreed that any borough that do not implement the changes will have their contributions from TfL capped at the 2009/10 rate plus pro rata increase related to agreed funding for 2010/11 and agrees that the scheme in any borough will be suspended if budgets are exceeded.

3.6.4. At the TEC meeting on 14th October in response to queries raised by the boroughs, the issues were deferred to the Executive Sub Committee scheduled to meet on 11th November and the decision on TfL funding has since been deferred to the full December TEC Committee with a view to the recommendations being implemented as of 1st January 2011.

3.7. Implications for Brent:

3.7.1. Raising the Minimum Member contribution and reduction in trip subsidy:

It should be noted that the taxicard member rate of £1.50 per trip has not risen since the taxicard scheme came into existence 15 years ago. The saving to Brent based on the number of anticipated trips to be taken by members is calculated to be £37,822.

3.7.2. Ending Double swiping: Brent to date has permitted double swiping, which is understood to be popular with taxicard members in Brent, allowing assisted transport access to services and community services outside of the borough. Although it is acknowledged that for the taxicard member they will need to pay for longer journeys, the saving to Brent is forecast to be £19,635.00

4.0 Financial Implications

4.1. Current Funding Mechanism and contributions:

Contribution by the London Borough of Brent 2010/11	£168 532
Management Fee to London Councils	£28,525
TfL allocation 2010/11	£524,993
Total available Budget (excluding management fee)	<u>£693,525</u>

4.2. Given the rise in applications and taxicard members in Brent and the year on year increase in activity rates reported in April implying a 32.43% increase in Brent, London Councils have forecasted that the spend within Brent will exceed the total budget available:

Projected Spend for Brent in 2010/11	<u>£812,724</u>
Projected Budget Shortfall with no borough action:	<u>-£119,199</u>

Projected date that Brent will spend its budget with no preventive action: 6th February 2011

4.3. London Councils in their letter sent out on 26.10.10 to the nominated Borough Director or Assistant Director states that for those councils that implement all 3 measures to control spend, TfL will redeploy resources to those boroughs to cover any residual overspend that may arise should the measures not yield sufficient savings.

In the event that a borough does not wish to implement the recommended measures then the options will be for the individual borough to fund the overspend, which for Brent is forecast to be £119,199 or provide no additional

funding in which case London Councils have advised that they will have no alternative but to suspend the scheme for taxicard members in that borough. For Brent it is anticipated that this would be around the 6th February 2011. As has already been reported the Adult social care budget is already overspending and this additional potential overspend had not been previously accounted for. Therefore any additional costs cannot be found from the councils own resources, this potential overspend was not part of the

5.0 Legal Implications

- 5.1 The Taxicard Scheme is managed by London Councils Transport and Environment Committee on behalf of the participating boroughs under the joint committee arrangements. However, the terms of the scheme, including matters relating to subsidies remain a matter for the individual Councils. Accordingly it remains for the Council to decide whether to agree the London Council proposals in relation to managing the budget.

6.0 Diversity Implications

- 6.1 Staying active and participating in the local community promotes health and well being. The taxicard scheme is one of three forms of assisted transport/concessionary fares schemes in enabling Disabled People access to and around their immediate locality and London. Many People with Disabilities are on low incomes and so the taxicard scheme with its subsidized fares is of particular benefit in enabling greater choice and control over access to community services and support.
- 6.2. Due to the relative short notice since the detailed information came available from the London Councils, there has been insufficient time as yet to complete an Equalities Impact Assessment to look at the potential impact of the recommended measures upon taxicard members in Brent.

Background Papers

London Councils Letter to Alison Elliott – Taxicard Budget 2010/11 – Proposals to address projected overspend
London Councils – London Borough of Brent Individual Taxicard Budget Figures

Contact Officer

Hilary Carter Principal Manager OT and Specialists, Housing and Community Care Department, 34 Wembley Hill Road, Wembley, Middx HA9 8AD,
Tel:020 8937 4443

MARTIN CHEESEMAN
Director of Housing and Community Care

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Allison Elliott
London Borough of Brent
34 Wembley Hill Road
Wembley
Middlesex
HA9 8AD

Contact: Tony O'Connor
Direct line: 020 7934 9501
Fax: 020 7934 9782
Email: Tony.O'Connor@londoncouncils.gov.uk
Date: Thursday, 25 November 2010

Dear Allison,

Re: Taxicard budget 2010/11 - Proposals to address projected overspend

Further to our previous letter dated 13 October 2010, I am writing to explain in more detail the implications for your borough of the projected Taxicard overspend.

The Transport and Environment Committee (TEC) on 14 October had been asked to consider measures to address the projected overspend on Taxicard in 2010/11 and to agree a new method of apportioning TfL funding from 2011/12 onwards. TEC decided to defer a decision on the spend measures to the TEC Executive Sub-Committee on 11 November. The decision on TfL funding was deferred to the full December TEC Committee.

The November TEC Executive will be asked to agree to recommend boroughs should:

- Increase the minimum member charge to £2.50 (there is an associated reduction in subsidy of £1 to make this work).
- Reduce the trip subsidy by a further £1.00 for all three tariff periods (subsidy would be £8.30 instead of £10.30 for a daytime trip)
- End double swiping unless the second swipe is paid for fully by boroughs.

It will also be recommended that boroughs pay for any additional trips given to their members over and above their normal allocation.

However, if it agrees to recommend some or all of the measures there will still be the need for individual boroughs to formally agree them. As boroughs will require some time to consider the options and make their decisions, and given the need to write to Taxicard members to inform them of any changes, it is unlikely to be practical to introduce these changes before 1 January 2011.

The impact of the first two proposed changes will be that single journeys will cost between £1 and £2 more. If you decide to end double-swiping, then a customer that currently takes a trip using a double-swipe, will pay considerably more for a trip of the same length in future as only one subsidy can be used.

The attached table provides you with your borough's figures including an estimate of how much each measure would save you. These figures estimate savings from 1 January to 31 March 2011. They have been calculated by taking the number of trips between these dates in 2010 and then applying your current projected annual percentage increase.

London Councils has also negotiated a further reduction in the Taxicard management charge per trip with Computer Cab from 1 October 2010 and the likely amount this will save you is in the attached table.

If you agree to implement all 3 measures these savings will substantially reduce the overspend as shown in the table, but may not yield enough savings in the remainder of 2010/11. However, it is possible that additional savings will be made if the changes lead to a slow down in growth because customers are taking fewer trips. We cannot reasonably estimate in advance how it will affect trip patterns in individual boroughs. We have estimated that the savings from double-swiping may only achieve 50% of the possible total as some customers may take additional single trips instead. Again this will only be known in the light of experience and the savings could be more. We will redeploy TfL resources to cover overspends where boroughs have taken steps to address the projected overspend.

London Councils is happy to write to your Taxicard members to inform them of the changes if you agree to them. However, the post is likely to be affected by the heavier quantities in December, and we suggest we should write in early December to give sufficient notice to your Taxicard customers, if the change is to take effect 1 January 2011. London Councils will therefore need to receive your written agreement (signed by a director or an assistant director) to the proposals by 25 November 2010 if you wish us to write to your customers on your behalf with a 1 January 2011 start date.

If your borough wishes to implement these changes in advance of their being considered by the TEC Executive you can of course do so. We would need written authorisation to implement the measures. In that case we would be able to write to your customers and implement the changes earlier than 1 January 2011.

If your borough does not wish to implement these measures you have the option to fund the overspend yourselves. If you choose not to make the changes recommended by TEC or put in extra money, London Councils will have no alternative but to suspend your borough scheme for the remainder of the financial year when your budget is spent. The estimated date by which your borough's budget would be spent is in the attached table.

If you require more information please contact Tony O'Connor, Project Manager by email: tony.o'connor@londoncouncils.gov.uk or by telephone: 020 7934 9501.

Yours sincerely

A handwritten signature in black ink that reads "Stephen Benton".

Stephen Benton
Programme Director, Transport & Mobility

APPENDIX 3A

Taxicard Apportionment based on a three year modelled scenario

2012/2013 (66% POOL)

HRMCDLA	POPULATION	NO OF	%	PRO RATA	TfL ALLOCATION	TfL ALLOCATION	BOROUGH	COMBINED	PROJECTED	BOROUGH	BALANCE
BOROUGH		HRMCDLA	POP	% OF ALL	ON NO HRMCDLA	ON NO HRMCDLA	BUDGET	BUDGETS	OUTTURN	% OF SPEND	TO FUND
					100%	33%					
BARKING & DAGENHAM	168,900	5230	3.10%	3.41%	£449,328	£148,278	£336,113	£484,391	£ 1,136,822	29.57%	£ 652,431
BARNET	331,500	5240	1.58%	3.42%	£450,187	£148,562	£0	£148,562	£ 512,653	0.00%	£ 364,092
BEXLEY	223,300	4980	2.23%	3.25%	£427,849	£141,190	£62,264	£203,454	£ 152,312	40.88%	£ -
BRENT	270,600	5480	2.03%	3.58%	£470,806	£155,366	£168,532	£323,898	£ 757,402	22.25%	£ 433,504
BROMLEY	302,600	4830	1.60%	3.15%	£414,962	£136,938	£70,380	£207,318	£ 160,509	43.85%	£ -
CAMDEN	235,700	4240	1.80%	2.77%	£364,273	£120,210	£489,733	£609,943	£ 711,915	68.79%	£ 101,972
CITY OF LONDON	7,900	100	0.03%	0.07%	£8,591	£2,835	£45,282	£48,117	£ 23,796	100.00%	£ -
CROYDON	341,800	6640	2.15%	4.33%	£570,466	£188,254	£125,089	£313,343	£ 801,211	15.61%	£ 487,868
EALING	309,000	6350	2.21%	4.14%	£545,551	£180,032	£56,603	£236,635	£ 781,512	7.24%	£ 544,877
ENFIELD	287,600	5610	2.52%	3.66%	£481,975	£159,052	£40,890	£199,942	£ 146,868	27.84%	£ -
GREENWICH	222,900	6470	2.90%	4.22%	£555,860	£183,434	£21,353	£204,787	£ 528,541	4.04%	£ 323,755
HACKNEY	212,200	5130	2.42%	3.35%	£440,736	£145,443	£249,490	£394,933	£ 648,087	38.50%	£ 253,154
HAMMERSMITH & FULHAM	172,200	3520	2.04%	2.30%	£302,415	£99,797	£194,983	£294,780	£ 692,808	28.14%	£ 398,028
HARINGEY	226,200	4840	2.14%	3.16%	£415,821	£137,221	£103,867	£241,088	£ 562,501	18.47%	£ 321,413
HARROW	216,200	3760	1.74%	2.45%	£323,035	£106,601	£643,200	£749,801	£ 732,625	87.79%	£ -
HAVERING	230,100	5320	2.31%	3.47%	£457,060	£150,830	£383,101	£533,931	£ 876,278	43.72%	£ 342,347
HILLINGDON	253,200	4740	1.87%	3.09%	£407,230	£134,386	£46,164	£180,550	£ 63,731	72.44%	£ -
HOUNSLOW	222,600	4980	2.24%	3.25%	£427,849	£141,190	£132,840	£274,030	£ 413,775	32.10%	£ 139,745
ISLINGTON	190,900	5000	2.62%	3.26%	£429,567	£141,757	£189,893	£331,650	£ 504,163	37.67%	£ 172,513
KENSINGTON & CHELSEA	180,300	2460	1.36%	1.61%	£211,347	£69,745	£597,288	£667,033	£ 784,151	76.17%	£ 117,119
KINGSTON ON THAMES	160,100	1800	1.12%	1.17%	£154,644	£51,033	£42,112	£93,145	£ 539,930	7.80%	£ 446,786
LAMBETH	274,500	5580	2.03%	3.64%	£479,397	£158,201	£133,085	£291,286	£ 733,588	18.14%	£ 442,302
LEWISHAM	261,600	5980	2.29%	3.90%	£513,763	£169,542	£44,710	£214,252	£ 584,080	7.65%	£ 369,829
MERTON	201,400	2780	1.38%	1.81%	£238,839	£78,817	£115,208	£194,025	£ 503,711	22.87%	£ 309,686
NEWHAM	249,500	7160	2.87%	4.67%	£615,141	£202,996	£604,483	£807,479	£ 1,617,088	37.38%	£ 809,609
REDBRIDGE	257,600	5460	2.12%	3.56%	£469,088	£154,799	£0	£154,799	£ 942,942	0.00%	£ 788,143
RICHMOND	180,100	2110	1.17%	1.38%	£181,277	£59,822	£118,829	£178,651	£ 446,199	26.63%	£ 267,548
SOUTHWARK	278,000	6020	2.17%	3.93%	£517,199	£170,676	£129,123	£299,799	£ 1,063,825	12.14%	£ 764,027
SUTTON	187,600	3120	1.66%	2.04%	£268,050	£88,457	£70,632	£159,089	£ 443,072	15.94%	£ 283,984
TOWER HAMLETS	220,500	4520	2.05%	2.95%	£388,329	£128,149	£264,316	£392,465	£ 384,468	68.75%	£ -
WALTHAM FOREST	223,200	5260	2.36%	3.43%	£451,905	£149,129	£491,314	£640,443	£ 430,781	100.00%	£ -
WANDSWORTH	284,000	4440	1.56%	2.90%	£381,456	£125,880	£191,318	£317,198	£ 480,342	39.83%	£ 163,144
WESTMINSTER	236,000	4120	1.75%	2.69%	£353,964	£116,808	£1,020,000	£1,136,808	£ 1,200,000	85.00%	£ 63,192
TOTALS	7,619,800	153,270	2.01%	100.00%	£13,167,960	£4,345,427	£7,182,195	£11,527,622	£20,361,688		£ 9,361,065
					£13,167,960						
					£13,167,960	£8,822,533					

APPENDIX 3B

Taxicard Apportionment based on a three year modelled scenario

2013/2014 (33% POOL)

HRMCDLA	POPULATION	NO OF	%	PRO RATA	TfL ALLOCATION	TfL ALLOCATION	BOROUGH	COMBINED	PROJECTED	BOROUGH	BALANCE
BOROUGH		HRMCDLA	POP	% OF ALL	ON NO HRMCDLA	ON NO HRMCDLA	BUDGET	BUDGETS	OUTTURN	% OF SPEND	TO FUND
					100%	66%					
BARKING & DAGENHAM	168,900	5230	3.10%	3.41%	£449,328	£296,556	£336,113	£632,669	£ 1,136,822	29.57%	£ 504,153
BARNET	331,500	5240	1.58%	3.42%	£450,187	£297,123	£0	£297,123	£ 512,653	0.00%	£ 215,530
BEXLEY	223,300	4980	2.23%	3.25%	£427,849	£282,380	£62,264	£344,644	£ 152,312	40.88%	£ -
BRENT	270,600	5480	2.03%	3.58%	£470,806	£310,732	£168,532	£479,264	£ 757,402	22.25%	£ 278,138
BROMLEY	302,600	4830	1.60%	3.15%	£414,962	£273,875	£70,380	£344,255	£ 160,509	43.85%	£ -
CAMDEN	235,700	4240	1.80%	2.77%	£364,273	£240,420	£489,733	£730,153	£ 711,915	68.79%	£ -
CITY OF LONDON	7,900	100	0.03%	0.07%	£8,591	£5,670	£45,282	£50,952	£ 23,796	100.00%	£ -
CROYDON	341,800	6640	2.15%	4.33%	£570,466	£376,507	£125,089	£501,596	£ 801,211	15.61%	£ 299,615
EALING	309,000	6350	2.21%	4.14%	£545,551	£360,063	£56,603	£416,666	£ 781,512	7.24%	£ 364,845
ENFIELD	287,600	5610	2.52%	3.66%	£481,975	£318,103	£40,890	£358,993	£ 146,868	27.84%	£ -
GREENWICH	222,900	6470	2.90%	4.22%	£555,860	£366,868	£21,353	£388,221	£ 528,541	4.04%	£ 140,321
HACKNEY	212,200	5130	2.42%	3.35%	£440,736	£290,886	£249,490	£540,376	£ 648,087	38.50%	£ 107,711
HAMMERSMITH & FULHAM	172,200	3520	2.04%	2.30%	£302,415	£199,594	£194,983	£394,577	£ 692,808	28.14%	£ 298,231
HARINGEY	226,200	4840	2.14%	3.16%	£415,821	£274,442	£103,867	£378,309	£ 562,501	18.47%	£ 184,192
HARROW	216,200	3760	1.74%	2.45%	£323,035	£213,203	£643,200	£856,403	£ 732,625	87.79%	£ -
HAVERING	230,100	5320	2.31%	3.47%	£457,060	£301,659	£383,101	£684,760	£ 876,278	43.72%	£ 191,518
HILLINGDON	253,200	4740	1.87%	3.09%	£407,230	£268,772	£46,164	£314,936	£ 63,731	72.44%	£ -
HOUNSLOW	222,600	4980	2.24%	3.25%	£427,849	£282,380	£132,840	£415,220	£ 413,775	32.10%	£ -
ISLINGTON	190,900	5000	2.62%	3.26%	£429,567	£283,515	£189,893	£473,408	£ 504,163	37.67%	£ 30,755
KENSINGTON & CHELSEA	180,300	2460	1.36%	1.61%	£211,347	£139,489	£597,288	£736,777	£ 784,151	76.17%	£ 47,374
KINGSTON ON THAMES	160,100	1800	1.12%	1.17%	£154,644	£102,065	£42,112	£144,177	£ 539,930	7.80%	£ 395,753
LAMBETH	274,500	5580	2.03%	3.64%	£479,397	£316,402	£133,085	£449,487	£ 733,588	18.14%	£ 284,101
LEWISHAM	261,600	5980	2.29%	3.90%	£513,763	£339,083	£44,710	£383,793	£ 584,080	7.65%	£ 200,287
MERTON	201,400	2780	1.38%	1.81%	£238,839	£157,634	£115,208	£272,842	£ 503,711	22.87%	£ 230,869
NEWHAM	249,500	7160	2.87%	4.67%	£615,141	£405,993	£604,483	£1,010,476	£ 1,617,088	37.38%	£ 606,612
REDBRIDGE	257,600	5460	2.12%	3.56%	£469,088	£309,598	£0	£309,598	£ 942,942	0.00%	£ 633,344
RICHMOND	180,100	2110	1.17%	1.38%	£181,277	£119,643	£118,829	£238,472	£ 446,199	26.63%	£ 207,727
SOUTHWARK	278,000	6020	2.17%	3.93%	£517,199	£341,351	£129,123	£470,474	£ 1,063,825	12.14%	£ 593,351
SUTTON	187,600	3120	1.66%	2.04%	£268,050	£176,913	£70,632	£247,545	£ 443,072	15.94%	£ 195,527
TOWER HAMLETS	220,500	4520	2.05%	2.95%	£388,329	£256,297	£264,316	£520,613	£ 384,468	68.75%	£ -
WALTHAM FOREST	223,200	5260	2.36%	3.43%	£451,905	£298,257	£491,314	£789,571	£ 430,781	100.00%	£ -
WANDSWORTH	284,000	4440	1.56%	2.90%	£381,456	£251,761	£191,318	£443,079	£ 480,342	39.83%	£ 37,263
WESTMINSTER	236,000	4120	1.75%	2.69%	£353,964	£233,616	£1,020,000	£1,253,616	£ 1,200,000	85.00%	£ -
TOTALS	7,619,800	153,270	2.01%	100.00%	£13,167,960	£8,690,854	£7,182,195	£15,873,049	£20,361,688		£ 6,047,217
					£13,167,960						
					£13,167,960	£4,477,106					

APPENDIX 3C

Taxicard Apportionment based on a three year modelled scenario

2014/2015 (NO POOL)

HRMCDLA	POPULATION	NO OF	%	PRO RATA	TfL ALLOCATION	TfL ALLOCATION	BOROUGH	COMBINED	PROJECTED	BOROUGH	BALANCE
BOROUGH		HRMCDLA	POP	% OF ALL	ON NO HRMCDLA	ON NO HRMCDLA	BUDGET	BUDGETS	OUTTURN	% OF SPEND	TO FUND
					100%	100%					
BARKING & DAGENHAM	168,900	5230	3.10%	3.41%	£449,328	£449,328	£336,113	£785,441	£ 1,136,822	29.57%	£ 351,381
BARNET	331,500	5240	1.58%	3.42%	£450,187	£450,187	£0	£450,187	£ 512,653	0.00%	£ 62,466
BEXLEY	223,300	4980	2.23%	3.25%	£427,849	£427,849	£62,264	£490,113	£ 152,312	40.88%	£ -
BRENT	270,600	5480	2.03%	3.58%	£470,806	£470,806	£168,532	£639,338	£ 757,402	22.25%	£ 118,064
BROMLEY	302,600	4830	1.60%	3.15%	£414,962	£414,962	£70,380	£485,342	£ 160,509	43.85%	£ -
CAMDEN	235,700	4240	1.80%	2.77%	£364,273	£364,273	£489,733	£854,006	£ 711,915	68.79%	£ -
CITY OF LONDON	7,900	100	0.03%	0.07%	£8,591	£8,591	£45,282	£53,873	£ 23,796	100.00%	£ -
CROYDON	341,800	6640	2.15%	4.33%	£570,466	£570,466	£125,089	£695,555	£ 801,211	15.61%	£ 105,656
EALING	309,000	6350	2.21%	4.14%	£545,551	£545,551	£56,603	£602,154	£ 781,512	7.24%	£ 179,358
ENFIELD	287,600	5610	2.52%	3.66%	£481,975	£481,975	£40,890	£522,865	£ 146,868	27.84%	£ -
GREENWICH	222,900	6470	2.90%	4.22%	£555,860	£555,860	£21,353	£577,213	£ 528,541	4.04%	£ -
HACKNEY	212,200	5130	2.42%	3.35%	£440,736	£440,736	£249,490	£690,226	£ 648,087	38.50%	£ -
HAMMERSMITH & FULHAM	172,200	3520	2.04%	2.30%	£302,415	£302,415	£194,983	£497,398	£ 692,808	28.14%	£ 195,410
HARINGEY	226,200	4840	2.14%	3.16%	£415,821	£415,821	£103,867	£519,688	£ 562,501	18.47%	£ 42,812
HARROW	216,200	3760	1.74%	2.45%	£323,035	£323,035	£643,200	£966,235	£ 732,625	87.79%	£ -
HAVERING	230,100	5320	2.31%	3.47%	£457,060	£457,060	£383,101	£840,161	£ 876,278	43.72%	£ 36,117
HILLINGDON	253,200	4740	1.87%	3.09%	£407,230	£407,230	£46,164	£453,394	£ 63,731	72.44%	£ -
HOUNSLOW	222,600	4980	2.24%	3.25%	£427,849	£427,849	£132,840	£560,689	£ 413,775	32.10%	£ -
ISLINGTON	190,900	5000	2.62%	3.26%	£429,567	£429,567	£189,893	£619,460	£ 504,163	37.67%	£ -
KENSINGTON & CHELSEA	180,300	2460	1.36%	1.61%	£211,347	£211,347	£597,288	£808,635	£ 784,151	76.17%	£ -
KINGSTON ON THAMES	160,100	1800	1.12%	1.17%	£154,644	£154,644	£42,112	£196,756	£ 539,930	7.80%	£ 343,174
LAMBETH	274,500	5580	2.03%	3.64%	£479,397	£479,397	£133,085	£612,482	£ 733,588	18.14%	£ 121,106
LEWISHAM	261,600	5980	2.29%	3.90%	£513,763	£513,763	£44,710	£558,473	£ 584,080	7.65%	£ 25,608
MERTON	201,400	2780	1.38%	1.81%	£238,839	£238,839	£115,208	£354,047	£ 503,711	22.87%	£ 149,664
NEWHAM	249,500	7160	2.87%	4.67%	£615,141	£615,141	£604,483	£1,219,624	£ 1,617,088	37.38%	£ 397,465
REDBRIDGE	257,600	5460	2.12%	3.56%	£469,088	£469,088	£0	£469,088	£ 942,942	0.00%	£ 473,854
RICHMOND	180,100	2110	1.17%	1.38%	£181,277	£181,277	£118,829	£300,106	£ 446,199	26.63%	£ 146,092
SOUTHWARK	278,000	6020	2.17%	3.93%	£517,199	£517,199	£129,123	£646,322	£ 1,063,825	12.14%	£ 417,503
SUTTON	187,600	3120	1.66%	2.04%	£268,050	£268,050	£70,632	£338,682	£ 443,072	15.94%	£ 104,390
TOWER HAMLETS	220,500	4520	2.05%	2.95%	£388,329	£388,329	£264,316	£652,645	£ 384,468	68.75%	£ -
WALTHAM FOREST	223,200	5260	2.36%	3.43%	£451,905	£451,905	£491,314	£943,219	£ 430,781	100.00%	£ -
WANDSWORTH	284,000	4440	1.56%	2.90%	£381,456	£381,456	£191,318	£572,774	£ 480,342	39.83%	£ -
WESTMINSTER	236,000	4120	1.75%	2.69%	£353,964	£353,964	£1,020,000	£1,373,964	£ 1,200,000	85.00%	£ -
TOTALS	7,619,800	153,270	2.01%	100.00%	£13,167,960	£13,167,960	£7,182,195	£20,350,155	£20,361,688		£ 3,270,121
					£13,167,960						
					£13,167,960						

APPENDIX 3D

Taxicard Apportionment based on a two year modelled scenario

2012/2013 (50% POOL)

HRMCDLA	POPULATION	NO OF	%	PRO RATA	TFL ALLOCATION	TFL ALLOCATION	BOROUGH	COMBINED	PROJECTED	BOROUGH	BALANCE
BOROUGH		HRMCDLA	POP	% OF ALL	ON NO HRMCDLA	ON NO HRMCDLA	BUDGET	BUDGETS	OUTTURN	% OF SPEND	TO FUND
					100%	50%					
BARKING & DAGENHAM	168,900	5230	3.10%	3.41%	£449,328	£224,664	£336,113	£560,777	£ 1,136,822	29.57%	£ 576,045
BARNET	331,500	5240	1.58%	3.42%	£450,187	£225,093	£0	£225,093	£ 512,653	0.00%	£ 287,560
BEXLEY	223,300	4980	2.23%	3.25%	£427,849	£213,925	£62,264	£276,189	£ 152,312	40.88%	£ -
BRENT	270,600	5480	2.03%	3.58%	£470,806	£235,403	£168,532	£403,935	£ 757,402	22.25%	£ 353,467
BROMLEY	302,600	4830	1.60%	3.15%	£414,962	£207,481	£70,380	£277,861	£ 160,509	43.85%	£ -
CAMDEN	235,700	4240	1.80%	2.77%	£364,273	£182,137	£489,733	£671,870	£ 711,915	68.79%	£ 40,045
CITY OF LONDON	7,900	100	0.03%	0.07%	£8,591	£4,296	£45,282	£49,578	£ 23,796	100.00%	£ -
CROYDON	341,800	6640	2.15%	4.33%	£570,466	£285,233	£125,089	£410,322	£ 801,211	15.61%	£ 390,889
EALING	309,000	6350	2.21%	4.14%	£545,551	£272,775	£56,603	£329,378	£ 781,512	7.24%	£ 452,134
ENFIELD	287,600	5610	2.52%	3.66%	£481,975	£240,987	£40,890	£281,877	£ 146,868	27.84%	£ -
GREENWICH	222,900	6470	2.90%	4.22%	£555,860	£277,930	£21,353	£299,283	£ 528,541	4.04%	£ 229,258
HACKNEY	212,200	5130	2.42%	3.35%	£440,736	£220,368	£249,490	£469,858	£ 648,087	38.50%	£ 178,229
HAMMERSMITH & FULHAM	172,200	3520	2.04%	2.30%	£302,415	£151,208	£194,983	£346,191	£ 692,808	28.14%	£ 346,617
HARINGEY	226,200	4840	2.14%	3.16%	£415,821	£207,911	£103,867	£311,778	£ 562,501	18.47%	£ 250,723
HARROW	216,200	3760	1.74%	2.45%	£323,035	£161,517	£643,200	£804,717	£ 732,625	87.79%	£ -
HAVERING	230,100	5320	2.31%	3.47%	£457,060	£228,530	£383,101	£611,631	£ 876,278	43.72%	£ 264,647
HILLINGDON	253,200	4740	1.87%	3.09%	£407,230	£203,615	£46,164	£249,779	£ 63,731	72.44%	£ -
HOUNSLOW	222,600	4980	2.24%	3.25%	£427,849	£213,925	£132,840	£346,765	£ 413,775	32.10%	£ 67,010
ISLINGTON	190,900	5000	2.62%	3.26%	£429,567	£214,784	£189,893	£404,677	£ 504,163	37.67%	£ 99,486
KENSINGTON & CHELSEA	180,300	2460	1.36%	1.61%	£211,347	£105,674	£597,288	£702,962	£ 784,151	76.17%	£ 81,190
KINGSTON ON THAMES	160,100	1800	1.12%	1.17%	£154,644	£77,322	£42,112	£119,434	£ 539,930	7.80%	£ 420,496
LAMBETH	274,500	5580	2.03%	3.64%	£479,397	£239,699	£133,085	£372,784	£ 733,588	18.14%	£ 360,805
LEWISHAM	261,600	5980	2.29%	3.90%	£513,763	£256,881	£44,710	£301,591	£ 584,080	7.65%	£ 282,489
MERTON	201,400	2780	1.38%	1.81%	£238,839	£119,420	£115,208	£234,628	£ 503,711	22.87%	£ 269,083
NEWHAM	249,500	7160	2.87%	4.67%	£615,141	£307,570	£604,483	£912,053	£ 1,617,088	37.38%	£ 705,035
REDBRIDGE	257,600	5460	2.12%	3.56%	£469,088	£234,544	£0	£234,544	£ 942,942	0.00%	£ 708,398
RICHMOND	180,100	2110	1.17%	1.38%	£181,277	£90,639	£118,829	£209,468	£ 446,199	26.63%	£ 236,731
SOUTHWARK	278,000	6020	2.17%	3.93%	£517,199	£258,600	£129,123	£387,723	£ 1,063,825	12.14%	£ 676,103
SUTTON	187,600	3120	1.66%	2.04%	£268,050	£134,025	£70,632	£204,657	£ 443,072	15.94%	£ 238,415
TOWER HAMLETS	220,500	4520	2.05%	2.95%	£388,329	£194,164	£264,316	£458,480	£ 384,468	68.75%	£ -
WALTHAM FOREST	223,200	5260	2.36%	3.43%	£451,905	£225,952	£491,314	£717,266	£ 430,781	100.00%	£ -
WANDSWORTH	284,000	4440	1.56%	2.90%	£381,456	£190,728	£191,318	£382,046	£ 480,342	39.83%	£ 98,296
WESTMINSTER	236,000	4120	1.75%	2.69%	£353,964	£176,982	£1,020,000	£1,196,982	£ 1,200,000	85.00%	£ 3,018
TOTALS	7,619,800	153,270	2.01%	100.00%	£13,167,960	£6,583,980	£7,182,195	£13,766,175	£20,361,688		£ 7,616,171
					£13,167,960						
					£13,167,960	£6,583,980					

APPENDIX 3E

Taxicard Apportionment based on a two year modelled scenario

2013/2014 (NO POOL)

HRMCDLA	POPULATION	NO OF	%	PRO RATA	TFL ALLOCATION	TFL ALLOCATION	BOROUGH	COMBINED	PROJECTED	BOROUGH	BALANCE
BOROUGH		HRMCDLA	POP	% OF ALL	ON NO HRMCDLA	ON NO HRMCDLA	BUDGET	BUDGETS	OUTTURN	% OF SPEND	TO FUND
					100%	100%					
BARKING & DAGENHAM	168,900	5230	3.10%	3.41%	£449,328	£449,328	£336,113	£785,441	£ 1,136,822	29.57%	£ 351,381
BARNET	331,500	5240	1.58%	3.42%	£450,187	£450,187	£0	£450,187	£ 512,653	0.00%	£ 62,466
BEXLEY	223,300	4980	2.23%	3.25%	£427,849	£427,849	£62,264	£490,113	£ 152,312	40.88%	£ -
BRENT	270,600	5480	2.03%	3.58%	£470,806	£470,806	£168,532	£639,338	£ 757,402	22.25%	£ 118,064
BROMLEY	302,600	4830	1.60%	3.15%	£414,962	£414,962	£70,380	£485,342	£ 160,509	43.85%	£ -
CAMDEN	235,700	4240	1.80%	2.77%	£364,273	£364,273	£489,733	£854,006	£ 711,915	68.79%	£ -
CITY OF LONDON	7,900	100	0.03%	0.07%	£8,591	£8,591	£45,282	£53,873	£ 23,796	100.00%	£ -
CROYDON	341,800	6640	2.15%	4.33%	£570,466	£570,466	£125,089	£695,555	£ 801,211	15.61%	£ 105,656
EALING	309,000	6350	2.21%	4.14%	£545,551	£545,551	£56,603	£602,154	£ 781,512	7.24%	£ 179,358
ENFIELD	287,600	5610	2.52%	3.66%	£481,975	£481,975	£40,890	£522,865	£ 146,868	27.84%	£ -
GREENWICH	222,900	6470	2.90%	4.22%	£555,860	£555,860	£21,353	£577,213	£ 528,541	4.04%	£ -
HACKNEY	212,200	5130	2.42%	3.35%	£440,736	£440,736	£249,490	£690,226	£ 648,087	38.50%	£ -
HAMMERSMITH & FULHAM	172,200	3520	2.04%	2.30%	£302,415	£302,415	£194,983	£497,398	£ 692,808	28.14%	£ 195,410
HARINGEY	226,200	4840	2.14%	3.16%	£415,821	£415,821	£103,867	£519,688	£ 562,501	18.47%	£ 42,812
HARROW	216,200	3760	1.74%	2.45%	£323,035	£323,035	£643,200	£966,235	£ 732,625	87.79%	£ -
HAVERING	230,100	5320	2.31%	3.47%	£457,060	£457,060	£383,101	£840,161	£ 876,278	43.72%	£ 36,117
HILLINGDON	253,200	4740	1.87%	3.09%	£407,230	£407,230	£46,164	£453,394	£ 63,731	72.44%	£ -
HOUNSLOW	222,600	4980	2.24%	3.25%	£427,849	£427,849	£132,840	£560,689	£ 413,775	32.10%	£ -
ISLINGTON	190,900	5000	2.62%	3.26%	£429,567	£429,567	£189,893	£619,460	£ 504,163	37.67%	£ -
KENSINGTON & CHELSEA	180,300	2460	1.36%	1.61%	£211,347	£211,347	£597,288	£808,635	£ 784,151	76.17%	£ -
KINGSTON ON THAMES	160,100	1800	1.12%	1.17%	£154,644	£154,644	£42,112	£196,756	£ 539,930	7.80%	£ 343,174
LAMBETH	274,500	5580	2.03%	3.64%	£479,397	£479,397	£133,085	£612,482	£ 733,588	18.14%	£ 121,106
LEWISHAM	261,600	5980	2.29%	3.90%	£513,763	£513,763	£44,710	£558,473	£ 584,080	7.65%	£ 25,608
MERTON	201,400	2780	1.38%	1.81%	£238,839	£238,839	£115,208	£354,047	£ 503,711	22.87%	£ 149,664
NEWHAM	249,500	7160	2.87%	4.67%	£615,141	£615,141	£604,483	£1,219,624	£ 1,617,088	37.38%	£ 397,465
REDBRIDGE	257,600	5460	2.12%	3.56%	£469,088	£469,088	£0	£469,088	£ 942,942	0.00%	£ 473,854
RICHMOND	180,100	2110	1.17%	1.38%	£181,277	£181,277	£118,829	£300,106	£ 446,199	26.63%	£ 146,092
SOUTHWARK	278,000	6020	2.17%	3.93%	£517,199	£517,199	£129,123	£646,322	£ 1,063,825	12.14%	£ 417,503
SUTTON	187,600	3120	1.66%	2.04%	£268,050	£268,050	£70,632	£338,682	£ 443,072	15.94%	£ 104,390
TOWER HAMLETS	220,500	4520	2.05%	2.95%	£388,329	£388,329	£264,316	£652,645	£ 384,468	68.75%	£ -
WALTHAM FOREST	223,200	5260	2.36%	3.43%	£451,905	£451,905	£491,314	£943,219	£ 430,781	100.00%	£ -
WANDSWORTH	284,000	4440	1.56%	2.90%	£381,456	£381,456	£191,318	£572,774	£ 480,342	39.83%	£ -
WESTMINSTER	236,000	4120	1.75%	2.69%	£353,964	£353,964	£1,020,000	£1,373,964	£ 1,200,000	85.00%	£ -
TOTALS	7,619,800	153,270	2.01%	100.00%	£13,167,960	£13,167,960	£7,182,195	£20,350,155	£20,361,688		£ 3,270,121
					£13,167,960						
					£13,167,960						

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Authority to agree recommendations from the London Councils to manage projected overspend on the Taxicard Scheme

Additional Information and Recommendation

1. Since compiling the report relating to London Councils Projected overspend on the London wide Taxicard scheme, a further report has been received from them. This report was discussed at the London Council Environment committee which meets on 11th November.
2. Within this report there is an additional recommendation which requests boroughs to put in place a moratorium for any new members for the rest of this financial year.

The relevant paragraphs within the report state

“Moratorium on New Members for the Rest of the Financial Year

- Boroughs could consider a moratorium on new applicants joining the scheme from 15 November 2010 to 31 March 2011. During this period in 2009/10 5,216 new customers joined the scheme. If the same number joined this year and they took the average number of trips per member a moratorium will save around £236,000, taking into account current growth. If boroughs decide to take this measure at a later date the savings will be pro rata. This is a London wide figure, but figures are available on request for individual boroughs. These will vary from borough to borough as some schemes are bigger than others.
- This measure was not recommended in the October TEC report and in the consultation with boroughs, but unfortunately the delay in taking measures has resulted in a situation whereby the other savings alone may not be sufficient to cover the overspend. This option would not affect current members, but will mean that applicants who are assessed as being eligible will have to go on a waiting list.
- This additional recommendation was agreed at the meeting

On this basis it is suggested that there be an additional recommendation

- 2.3 That in light of further information received from London Councils that there is a moratorium for all new applicants this to apply from the 15th November 2010 until 31st March 2011.**

**Martin Cheeseman
Director of Housing and Community Care**

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**London Borough of Brent
Summary of Decisions taken by the Executive
on Monday, 15 November 2010**

PRESENT: Councillor John (Chair), Councillor Butt (Vice-Chair) and Councillors Arnold, Beswick, Crane, Jones, J Moher, R Moher, Powney and Thomas

ABSENT: Councillors

ALSO PRESENT: Councillors Adeyeye, Daly, Hashmi, Kabir, Lorber, McLennan, Moloney, Naheerathan, BM Patel, HB Patel, RS Patel and Sheth

Agenda Item No	Item	Ward(s)	Decision
6.	Commissioning of the specialist Child and Mental Health Service (CAHMS) in Brent 2011-13	All Wards	(i) that approval be given to an exemption from the usual tendering requirements of Contract Standing Orders in relation to the joint Council and NHS Child and Adolescent Mental Health Service, on the basis that there are good operational reasons for doing so as set out in section 3 of the report from the Director of Children and Families; (ii) that approval be given to award a contract jointly with NHS Brent for the joint Council and NHS provision of Child and Adolescent Mental Health Services to the current provider, Central and North West London NHS Foundation Trust, for the period 1 April 2011 to 31 March 2012 with an option to extend the contract for a further one year until 31 March 2013, which would be utilised, should timescales indicate the need for a further extension to be implemented.
7.	Libraries transformation project	All Wards	(i) that the proposals of the Libraries Transformation Project at 3.3 of the report from the Director of Environment and Culture be noted; (ii) that the public consultation on the proposals be approved; (iii) that agreement be given to the submission of a further report to the Executive in April 2011, setting out the consultation results and final

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			recommendations on the future of the library service.
8.	Waste and street cleansing - street cleansing efficiency savings	All Wards	(i) that the three options (not mutually exclusive) for delivering efficiency savings in the street cleansing operation be noted and approved; (ii) that officers' response to the independent review of the street cleansing service undertaken by consultants, Gordon Mackie Associates be noted.
9.	Waste collection strategy	All Wards	(i) that the response from the public consultation on the revised Waste Strategy as described in the report from the Director of Environment and Neighbourhood Services at Appendix A be noted; (ii) that approval be given to the formal adoption and implementation of the revised Waste Strategy as described in the report and at Appendix B; (iii) that the proposed draft implementation plan for the revised Waste Strategy as described in paragraph 7.0 of the report be noted; (iv) that the programme of procurement required to implement the revised Waste Strategy as described in paragraph 8.0 of the report be noted; (v) that agreement be given to the variation to the existing Waste Services contract with Veolia as set out in Appendix C of the report.
10.	Changes to the waste disposal levy mechanism	All Wards	(i) that the rationale behind the switch to a new levy mechanism be noted; (ii) that agreement be given to the new "Pay as You Throw" levy mechanism to be adopted for implementation in 2011-12.
11.	Awards of new contracts to incumbent providers of housing support services	All Wards	(i) that approval be given to an exemption from the tendering requirements of Contract Standing Orders pursuant to Contract Standing

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
	for people with mental health needs		Order 84 for the reasons set out in paragraph 5 of the report from the Director of Housing and Community Care in order to allow for the direct award of new contracts for housing support services as set out in paragraph 2.2 of the report; (ii) that authority be delegated to the Director of Housing and Community Care to directly award to the existing service providers as listed in Appendix 1 to the report, new contracts for housing support services for people with mental health needs for the period from 1 December 2010 to 30 November 2011 with the option to extend until 30 November 2012; (iii) that it be noted that the Director of Housing and Community Care will negotiate contract price reductions with regard to the new contracts providing that service quality can be maintained.
12.	Call off contract from London Collaborative Procurement Framework Agreement for the provision of Community Equipment Service	All Wards	(i) that the award of framework contract to Medequip Assistive Technology Limited (Medequip) for the provision of Community Equipment Services (the Framework) following a collaborative procurement exercise carried out by the Royal Borough of Kensington and Chelsea be noted; (ii) that approval be given to the award of a call off contract from the Framework to Medequip for the provision of a Community Equipment Service to the London Borough of Brent for the period from 1 July 2011 up to 31 March 2015 with provision for extension as set out in the Framework agreement; (iii) that authority be delegated to the Director of Housing and Community Care and the Borough Solicitor to finalise the Access Agreement required under the Framework to establish contractual terms with Medequip and the Royal Borough of Kensington and Chelsea.
13.	Authority to invite tenders for the procurement and management of	All Wards	(i) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders for a framework agreement for the

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
	temporary accommodation		Procurement and Management of Temporary Accommodation as set out in paragraph 3.4 of the report from the Director of Housing and Community Care; (ii) that approval be given to officers inviting expressions of interest, agreeing shortlists, inviting tenders for a framework agreement for the procurement and management of temporary accommodation and evaluating them in accordance with the approved evaluation criteria referred to in (i) above.
14.	Authority to agree recommendations from the London Councils to manage projected overspend on the Taxicard Scheme	All Wards	(i) that the recommended budget control measures that have been drawn up by the London Councils and presented to the TEC as detailed in section 3.6.3. of the report from the Director of Housing and Community Care be noted; (ii) that authority be delegated to the Director of Housing and Community Care to agree to the recommended budget control measures with the London Councils to pull the spend back in line with the budget for 2010/11. (iii) that in light of further information received from London Councils, agreement be given to a moratorium for all new applicants, this to apply from the 15 November 2010 until 31 March 2011.
15.	Young people and teenage parent accommodation based services and floating support services	All Wards	(i) that approval be given to an exemption from the usual tendering requirements of contract standing orders in relation to the teenage parent based accommodation services and floating support services on the basis that there are good operational and/ or financial reasons for doing so as set out in Section 3 of the report from the Director of Housing and Community Care; (ii) that approval be given to the award of the contracts for housing support services for teenage parents at Melrose Avenue NW2 and Nicoll Road NW10 and their respective floating support services to the current

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>providers, Catch 22 and Stadium Housing Association, for the period from 1 April 2011 to 31 March 2012, with the possibility of extending such contract for one further year to 31 March 2013;</p> <p>(iii) that approval be given to the extension of current contracts for young people based accommodation services and floating support services with Depaul Trust, Catch 22, St Christophers Fellowship, Coram Housing and Support Service, Brent Housing Partnership and Centre Point for a period of eight months, to 30 September 2011, to allow for their tender.</p>
16.	Disposal of former allotment site adjacent to 19 Elms Gardens, Sudbury, and establishment of new replacement allotment site at Gladstone Park Gardens	Sudbury	<p>(i) that agreement be given to the disposal of the freehold interest of land at Elms Gardens, Sudbury to Notting Hill Housing Trust (NHHT) as development land to initially provide decant accommodation for Barham Park Estate residents;</p> <p>(ii) that agreement be given to the creation of a new replacement allotment site at Gladstone Park, Dollis Hill subject to the appropriate legal procedures as set out in the body of this report being properly undertaken;</p> <p>(iii) that the Director of Children and Families be authorised to commence and comply with the procedure as set out in section 122(2A) of the Local Government Act 1972 to agree that the education land used as open space at Gladstone Park is no longer required for the purpose for which it is currently held and to appropriate the land for statutory allotment purposes. In addition to this, to consider any objections made to the appropriation, and unless there are objections received which in his opinion are significant, to implement the appropriation. If such objections are received then a further report will be brought back to the Executive for consideration;</p> <p>(iv) that officers be instructed to ensure that the development adequately addresses the concern of local residents and that further meetings are held with the residents' group in order to consult on any</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>development proposals;</p> <p>(v) that it be noted that the purchase price payable by NHHT will be dependent upon the level of grant available and may not match best value if the site were disposed in the open market. If this proves to be the case the Executive is able to utilise the “Well-Being” Powers under the General Consent (England) 2003 to dispose of the land at less than best consideration in return for more affordable housing;</p> <p>(vi) that, in any event, as the Secretary of State consent given in relation to the disposal and further mentioned paragraph 3.3 of the Directors’ report is based on the sale price not being lower than current valuation, if the disposal is less than best consideration then the consent of the Secretary of State will be required and that the final decision on the disposal price be delegated to the Directors of Regeneration and Major Projects and Housing and Community Care;</p> <p>(vii) that, in the event that the disposal to NHHT for the specific purpose of assisting with the redevelopment of Barham Park Estate does not proceed, that the site be disposed on the open market, subject to the same requirement for consultation with local residents and the development of an alternative scheme which addresses the concerns of local residents.</p>
17.	Brent Local Development Framework - revised Local Development Scheme	All Wards	that agreement be given to the proposed Local Development Scheme timetable at Appendix 1 of the report from the Director of Regeneration and Major Projects as a basis for the continued preparation of the LDF, and for inclusion in submission of a revised LDS to the Secretary of State and the Mayor of London.
18.	South Kilburn regeneration acquisition of additional land	Kilburn; Queens Park	(i) that progress of regeneration and the clarifications to the phasing plan for the regeneration of the South Kilburn estate, and that work is proceeding to update this phasing plan be noted;

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(ii) that the immediate cessation of permanent lettings on the properties at Bond House, Cambridge Court, Ely Court, Bronte House, Fielding House, Hicks Bolton House, Wells Court and Wood House be authorised;</p> <p>(iii) that agreement be given to the service of demolition notices in relation to secure tenancies at Bond House, Bronte House, Cambridge Court, Ely Court, Fielding House, Hicks Bolton House, Wells Court and Wood House, which are all on the South Kilburn estate, and the Director of Housing and Community Care be authorised to issue all and any notices required to be issued in connection with such demolition;</p> <p>(iv) that the Director of Housing and Community Care be authorised to carry out the prescribed statutory consultation procedure and seek the Secretary of State's consent to the phased disposal and redevelopment of Bronte House, Fielding House, Wells Court and Wood House in addition to the Phase 1 sites on the South Kilburn estate referred to in paragraph 3.26 of the report from the Director of Regeneration and Major Projects for the purposes of Ground 10A of Schedule 2 to the Housing Act 1985 to enable the Council to apply for a court order to obtain vacant possession of those residential dwellings let under secure tenancies.</p> <p>(v) that the following be authorised:</p> <p style="padding-left: 40px;">(a) the making of compulsory purchase orders (the CPO's) to acquire all interests and rights in the properties listed in appendix 1 [and otherwise comprised in the land edged in bold black and hatched on the draft Plan headed [the map referred to in the London Borough of Brent South Kilburn Regeneration Compulsory Purchase Order 2010-11] inclusive of the leasehold interests set out on Appendix 2 to the Report to the Executive</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>meeting on 23 June 2010 being interests in the South Kilburn estate which properties are referred to hereafter as “the CPO Land” under section 226 (1)(a) of the Town and Country Planning Act 1990 and any new rights in the CPO Land which may be required under section 13 of the Local Government (Miscellaneous Provisions) Act 1976;</p> <p>(b) the Director of Housing and Community Care in consultation with the Director of Legal and Procurement to include in the Compulsory Purchase Orders authorised by the Executive on 23 June 2010 and at this Executive meeting such other additional interests and rights as are disclosed during the land referencing exercise which the Director of Regeneration and Major Projects in consultation with the Director of Housing and Community Care and the Director of Legal and Procurement deem it necessary to facilitate the delivery of the South Kilburn Regeneration Phase 1;</p> <p>(vi) that the CPOs, once made, be submitted to the Secretary of State for confirmation whilst at the same time seeking to acquire the land by private negotiated treaty on such terms as may be agreed by the Director of Housing and Community Care;</p> <p>(vii) that the following be authorised:</p> <p>1) Director of Housing and Community Care to enter into agreements and make undertakings on behalf of the Council with the holders of interests in the CPO Land or parties otherwise affected by the Scheme setting out the terms for the withdrawal of their objections to the confirmation of the CPOs and including the offering back of any part of the CPO Land not required by the Council after the completion of the development or the acquisition</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>of rights over the CPO Land in place of freehold acquisition, where such agreements are appropriate;</p> <p>2) Making of one or more general vesting declarations or service of Notices to Treat and Notices of Entry (as appropriate) pursuant to the Compulsory Purchase (Vesting Declarations) Act 1981 and the Compulsory Purchase Act 1965 respectively should the CPOs be confirmed by the Secretary of State;</p> <p>3) Service of all requisite notices on the holders of the CPO Land including rights in the CPO Land relating to the making and confirmation of the CPOs;</p> <p>4) Director of Housing and Community Care to remove from the CPOs any plot (or interest therein) no longer required to be acquired compulsorily for the scheme to proceed and to amend the interests scheduled in the CPOs (if so advised) and to alter the nature of the proposed acquisition from an acquisition of existing property interests to an acquisition of new rights (if so advised);</p> <p>5) Director of Housing and Community Care within the defined boundary of the CPO Land, to acquire land and/or new rights by agreement either in advance of the confirmation of compulsory purchase powers, if so advised, or following the confirmation of compulsory powers by the Secretary of State;</p> <p>6) Director of Housing and Community Care, if so advised, to seek to acquire for the Council by agreement any interest in land wholly or partly within the limits of the CPO Land for which a blight notice has been validly served.</p> <p>vii) that the Director of Housing and Community Care be authorised (in conjunction with the Director of Legal and Procurement) to seek the consent of the Secretary of State under Section 19 of the Housing Act 1985 (where applicable) to the appropriation of housing land for planning</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
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Page 44

			<p>purposes;</p> <p>viii) that the Director of Housing and Community Care be authorised (where the Director of Housing and Community Care in conjunction with the Director of Legal and Procurement consider applicable) to commence and comply with the procedure as set out in section 122(2A) of the Local Government Act 1972 by publishing a public notice in the local newspaper on two consecutive publication dates of the Council's intention to appropriate public open space in the South Kilburn estate to planning purpose and in particular to consider any objections made to the appropriation, and unless there are objections received which in his opinion are significant, to implement the proposed appropriation. If such objections are received then a further report should be brought back to the Executive for consideration.</p>
19.	Strategy for primary school developments	All Wards	<p>(i) that approval be given to the reprioritisation of recommended schemes for spending the £14.766m Basic Need Safety Valve funding as set out in the table under paragraph 3.3.8 for providing additional primary school places;</p> <p>(ii) that approval be given to a further allocation of £4.997m, over and above the previously approved £12.013m from the Council's main Capital Programme as set out in the table under paragraph 3.4.3 towards new permanent primary school provision in the borough;</p> <p>(iii) that a further report be presented to Executive in February 2011 setting out recommendations for prioritising the expenditure of £17.010m from the Council's main Capital Programme on primary expansion schemes, including those set out in Table 6 of the report from the Directors of Regeneration and Major Projects relating to new and/or expanded schools at Braintcroft, Capital City Academy and Wembley High;</p> <p>(iv) that approval be given to award three contracts to Mott McDonald for project management and full design team services (including CDM Co-</p>

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			ordination) for the Preston Manor, Newfield and Brentfield schemes, respectively; (v) that authority be delegated to the Director of Regeneration and Major Projects to appoint one or more works contractors using existing construction frameworks, for the Preston Manor, Newfield and Brentfield schemes; (vi) that approval be given to an exemption from the quotation requirements of Contract Standing Orders to allow the appointment of Watts as Employer's Representative for the construction phases of the Preston Manor, Newfield and Brentfield schemes, for the good operational reasons set out in paragraph 4.4 of the report from the Director of Regeneration and Major Projects.
20.	Inspiring Brent: Brent Councils programme for the London 2012 Games	All Wards	(i) that the progress made Brent's on the 2012 Action Plan be noted; (ii) that the financial and operational implications of being a host borough be noted and agreement given to the city operations work programme as detailed in paragraphs 3.6 to 3.10 of the report from the Chief Executive.
21.	Internal Audit Provision 2011 onwards	All Wards	that approval be given for the council to enter into a contract with the London Borough of Croydon to provide internal audit services from April 2011 to March 2013 and to enter into a related third party agreement with Deloitte Public Sector Internal Audit Ltd.
22.	Authority to award contract for the provision of revenues and IT support	All Wards	(i) that approval be given to award the contract for the provision of Revenues and IT Support Services to Capita Business Services Limited with effect from 1 May 2011; (ii) that delegated powers provided through regulations issued under the Deregulation and Contracting Out Act 1994 for the assessment and collection of Council Tax and Business Rates be granted to Capita

London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 15 November 2010 (continued)

Agenda Item No	Item	Ward(s)	Decision
			Business Services Limited with effect from the 1 May 2011.